

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, SEPTEMBER 8, 2020**

- ROLL CALL** Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards, and Cigale. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Johnston, Distribution Manager Allard, Plant Manager Robe, and Accounting Supervisor Stenzel (all via video conference).
- PREVIOUS MINUTES APPROVED** Minutes of the last regular meeting, held on August 11, 2020, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Wille. Roll call vote, all voted aye.
- CLOSED SESSION** The meeting went into closed session at 9:02 a.m. with a motion by Commissioner Wille, and a second by Commissioner Siepert, in accordance with Section 19.85 (1)(e) of the Wisconsin State Statutes for the following purpose:
- A. Wholesale Water Contract
- Roll call vote, all voted aye.
- Commissioner Wille, with Commissioner Siepert seconding, made the motion to reconvene into open session at 9:28 a.m. Roll call vote, all voted aye.
- A. Wholesale Water Contract
- No action was taken on this agenda item.
- MISCELLANEOUS MATTERS** The Utility wishes to express gratitude and appreciation to Commissioner Jerry Wille for 35 years of dedicated service to the Water & Sewer Utility Commission.
- Commissioner Wille, with Commissioner Siepert seconding, made the motion to authorize Distribution Manager Allard to purchase a new trench box with adjustable spreader bars from Trench Plate Rental Co. in the amount of \$7,455.20 with 50% being reimbursed by CVMIC through its safety program. Roll call vote, all voted aye.
- Commissioner Siepert, with Commissioner Wille seconding, made the motion to authorize Plant Manager Robe to enter into an agreement with the Hach Company for purchase of an online turbidity meter for the Plant backwash water discharge line and

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to amend the capital budget by \$6,400 for this item. Roll call vote, all voted aye.

Commissioner Cigale, with Commissioner Siepert seconding, made the motion to reject the Dump Station project received bids. Roll call vote, all voted aye.

Commissioner Wille, with Commissioner Cigale seconding, made the motion to increase the employee clothing allowance to \$250.00, effective immediately. Roll call vote, all voted aye.

VOUCHER
APPROVAL

Vouchers incurred during August, 2020, totaled \$2,023,083.52. Commissioner Cigale, with Commissioner Wille seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.

UTILITY
INVESTMENTS

Accounting Supervisor Stenzel reported utility investments as of August, 2020. A copy of the report is on file.

ALDERMANIC
REPORT

Commissioner Gehl updated the Commission and staff on operations occurring in the City during August, 2020.

ADMINISTRATIVE
OPERATIONS
REPORT

Accounting Supervisor Stenzel reported administrative operations during August, 2020. A copy of the report is on file.

ENGINEERING
OPERATIONS
REPORT

Utility Engineer Johnston reported engineering operations during August, 2020. A copy of the report is on file.

DISTRIBUTION
OPERATIONS
REPORT

Distribution Manager Allard reported distribution operations during August, 2020. A copy of the report is on file.

PLANT
OPERATIONS
REPORT

Plant Manager Robe reported plant operations during August, 2020. A copy of the report is on file.

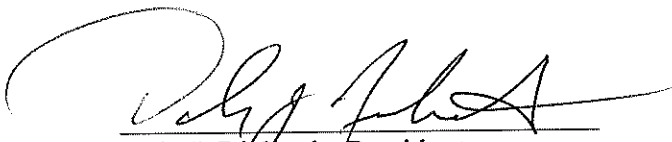
MANAGER'S
REPORT

General Manager Sullivan shared his thanks for more than 19 years of service and well wishes to Accounting Supervisor Stenzel. This was her last Commission meeting with the Oak Creek Water and Sewer Utility.

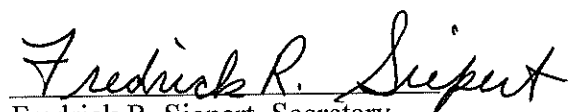
ADJOURN

Commissioner Siepert, with Commissioner Wille seconding, adjourned the meeting at 10:34 a.m. Roll call vote, all voted aye.

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Dale J. Richards, President



Fredrick R. Siepert, Secretary

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