

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, SEPTEMBER 10, 2019**

ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards, and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Johnston, Distribution Manager Schwartz, Plant Manager Robe and Accounting Supervisor Stenzel.

PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on August 13, 2019, were approved as recorded with a motion by Commissioner Wille and seconded by Commissioner Siepert. Roll call vote: Wille, aye; Siepert, aye; Richards, aye; Siira, aye; and Gehl, abstain.

CLOSED SESSION The meeting went into closed session at 9:01 a.m. with a motion by Commissioner Wille, and a second by Commissioner Siepert, in accordance with Section 19.85 (1) (b) (c) (f) and (g) of the Wisconsin State Statutes for the following purpose:

- A. Request for Extended Leave
- B. Employee Grievance

Roll call vote, all voted aye.

Commissioner Siepert, with Commissioner Wille seconding, made the motion to reconvene into open session at 9:44 a.m. Roll call vote, all voted aye.

A. Request for Extended Leave
Commissioner Richards, with Commissioner Siira seconding, made the motion authorizing the General Manager to approve the requested extended leave, without compensation, pending employee's medical release. Roll call vote, all voted aye.

B. Employee Grievance
Commissioner Richards, with Commissioner Siepert seconding, made the motion authorizing legal counsel to implement Step 3 of the grievance procedure. Roll call vote, all voted aye.

PROJECT APPROVALS

No action on this agenda item.

RECOMMENDATION TO MMSD TO INSTALL THE 27TH STREET MIS FROM OAKWOOD ROAD TO COUNTY LINE ROAD PRIOR TO THE DOT'S PLANNED ROAD RECONSTRUCTION

Commissioner Siepert, with Commissioner Richards seconding, made the motion recommending the Common Council approve a resolution requesting the Milwaukee Metropolitan Sewerage District Commission (MMSD) install a proposed Metropolitan Interceptor Sewer (MIS) in 27th Street from Oakwood Road to the county line as soon as practical. Roll call vote, all voted aye.

CHANGE ORDER NO. 2 WILDWOOD

Commissioner Siira, with Commissioner Wille seconding, made the motion to approve Change Order No. 2 for the Wildwood Drive Water Main and Sanitary Sewer Relay Project (Project 19101) to Willkomm Excavating & Grading, Inc. in the amount of \$5,944.29. Roll call voted, all voted aye.

DNR CMAR RESPONSE AND GRADE

General Manager Sullivan shared the DNR CMAR report summarizing the excellent grades the Utility received for our proactive sewer cleaning/maintenance program and segregated financial resources.

RECOMMEND APPROVAL OF WE ENERGIES EASEMENT AT ORCHARD TOWER

Commissioner Siira, with Commissioner Siepert seconding, made the motion to approve the vacation of the existing electric easement and approve the proposed electric distribution easement at 8430 W. Orchard Way. Roll call vote, all voted aye.

PRESENT 20-YEAR DIRECTORS AWARD FROM PARTNERSHIP FOR SAFE WATER


General Manager presented the 20-year Directors Award from the Partnership for Safe Water to the Commission. This is a particularly prestigious award, as it is for 20 years of continuous annual awards recognizing the Oak Creek Water Utility.

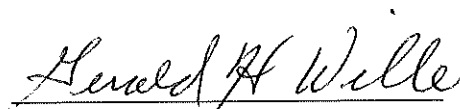
PROJECT PAYMENT APPROVALS

Commissioner Siepert, with Commissioner Siira seconding, made the motion to approve Project Approval Payment No. 3 for Wildwood Drive Water Main and Sanitary Sewer Relay Project (Project 19101) to Willkomm Excavating and Grading, Inc. in the amount of \$9,249.29. Roll call vote, all voted aye.

Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve Project Approval Payment No. 2 for East Fitzsimmons Road Water Main Extension Project (Project

	19102) to DF Tomasini Contractors, Inc. in the amount of \$149,834.21. Roll call vote, all voted aye.
VOUCHER APPROVAL	Vouchers incurred during August totaled \$2,084,269.81. Commissioner Siepert, with Commissioner Wille seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
UTILITY INVESTMENTS	Accounting Supervisor Stenzel reported utility investments as of August, 2019. A copy of the report is on file.
ALDERMANIC REPORT	Commissioner Gehl updated the Commission and staff on operations occurring in the City during August, 2019.
ADMINISTRATIVE OPERATIONS REPORT	Accounting Supervisor Stenzel reported administrative operations during August, 2019. A copy of the report is on file.
ENGINEERING OPERATIONS REPORT	Utility Engineer Johnston reported engineering operations during August, 2019. A copy of the report is on file.
DISTRIBUTION OPERATIONS REPORT	Distribution Manager Schwartz reported distribution operations during August, 2019. A copy of the report is on file.
PLANT OPERATIONS REPORT	Plant Manager Robe reported plant operations during August, 2019. A copy of the report is on file.
MANAGER'S REPORT	General Manager Sullivan reported that the WIAWWA annual conference is being held in Madison, September 11-13, 2019.
ADJOURN	Commissioner Siepert, with Commission Siira seconding, adjourned the meeting at 10:53 am. Roll call vote, all voted aye.


 Kenneth A. Gehl, Chairman


 Gerald H. Wille, Secretary

09-10-19