

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, SEPTEMBER 15, 2015**

- ROLL CALL** Present at the 8:58 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards, Siira and Mayor Scaffidi. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, Plant Manager Francis, Distribution Manager Schwartz, and Accounting Supervisor Stenzel.
- PREVIOUS MINUTES APPROVED** Minutes of the last regular meeting, held on August 11, 2015, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Wille. Roll call vote, all voted aye.
- CHANGE ORDER #2 CEDAR HILLS WATER MAIN RELAY** Commissioner Richards, with Commissioner Siepert seconding, made the motion to approve Change Order #2 for the Cedar Hills Water Main Relay (Project 14102) to UPI LLC in the amount of \$14,381.99. Roll call vote, all voted aye.
- PROJECT PAYMENT APPROVALS** Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve the project payment for the Cedar Hills Water Main Relay (Project 14102) to UPI LLC in the amount of \$22,352.59. Roll call vote, all voted aye.
- Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve the project payment for the 27th Street Hydrant Relocations and Water Main Relay (Project 15101) to MJ Construction in the amount of \$201,759.96. Roll call vote, all voted aye.
- VOUCHER APPROVAL** Vouchers incurred during August totaled \$2,147,295.14. Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
- UTILITY INVESTMENTS** Accounting Supervisor Stenzel reported utility investments as of August 2015. A copy of the report is on file.
- ALDERMANIC OPERATIONS REPORT** Alderman Gehl updated the Commission and staff on August operations occurring in the City.
- Mayor Scaffidi discussed the need for the Utility to remain aligned with the City's vision, through better communication. He recognized the improved communication in recent months and praised the Utility for its outstanding work. He also recommended the Commission consider the benefit of expanding

the membership to seven commissioners to better capture and preserve the rich history held by the existing Commission.

PLANT
OPERATIONS
REPORT

Plant Manager Francis reported plant operations during August 2015. A copy of the report is on file.

DISTRIBUTION
OPERATIONS
REPORT

Distribution Manager Schwartz reported distribution operations during August 2015. A copy of the report is on file.

ADMINISTRATIVE
OPERATIONS
REPORT

Accounting Supervisor Stenzel reported administrative operations during August 2015. A copy of the report is on file.

ENGINEERING
OPERATIONS
REPORT

Utility Engineer Pritzlaff reported engineering operations during August 2015. A copy of the report is on file.

MANAGER'S
REPORT

The Directors Award Distribution Program plaque, in recognition of the Utility's commitment to distribution system optimization for 2015 from the Partnership for Safe Water, is on display in the large conference room.

General Manager Sullivan reported on the DNR-hosted public hearings regarding the Waukesha Water diversion request.

The CDC Low Pressure Event Study on-site training will be held on September 16, 2015 at the headquarters building.

PROJECT
APPROVALS

West Minnesota Avenue Water Main and Sewer Petition Approval:

Citing a lack of public health concern, Commissioner Wille, with Commissioner Siepert seconding, made the motion to deny the West Minnesota Avenue water main and sewer extension petition. Roll call vote, all voted aye.

MISCELLANEOUS
MATTERS

Street Light at Raw Water Drive:
No action was taken on this agenda item.

EXECUTIVE
SESSION

The meeting went into executive session at 11:12 a.m. with a motion by Commissioner Wille, and a second by Commissioner Siepert, in accordance with Section 19.85 (1) (e) of the Wisconsin State Statutes for the following purpose:

- a. Purchase of Property at 3953 East American Avenue


Roll call voted, all voted aye.

Commissioner Siepert, with Commissioner Wille seconding,

made the motion to reconvene into open session at 11:23 a.m.
Roll call vote, all voted aye.
No action was taken on this agenda item.

ADJOURN

Commissioner Richards, with Commissioner Siepert seconding,
adjourned the meeting at 11:24 pm. Roll call vote, all voted aye.



Edward G. Siira, Chairman 10/13/15



Gerald H. Wille, Secretary

09-15-15