

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, OCTOBER 10, 2017**

ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Richards, Gehl, and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, Plant Manager Francis, Distribution Manager Schwartz, and Accounting Supervisor Stenzel.

PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on September 12, 2017, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Wille. Roll call vote, all voted aye.

CLOSED SESSION The meeting went into closed session at 9:01 a.m. with a motion by Commissioner Siira, and a second by Commissioner Siepert, in accordance with Section 19.85 (1) (e) (f) and (g) of the Wisconsin State Statutes for the following purpose:

- A. Water Quality Improvement Project
- B. Waukesha Water Sales Agreement
- C. Personnel Investigation Matter

Commissioner Siira, with Commissioner Siepert seconding, made the motion to reconvene into open session at 10:49 a.m. Roll call vote, all voted aye.

- A. Water Quality Improvement Project:
No action was taken on this agenda item.
- B. Waukesha Water Sales Agreement:
No action was taken on this agenda item.
- C. Personnel Investigation Matter:
No action was taken on this agenda item.

PROJECT APPROVALS Drexel Ridge Phase II Water Main:
Commissioner Wille, with Commissioner Siepert seconding, made the motion approving the developer-funded project. Roll call vote, all voted aye.

Glen Crossing Phase II Water and Sewer:
No action was taken on this agenda item.

Elm Road Sanitary Sewer:

Commissioner Siira, with Commissioner Siepert seconding, made the motion approving the privately-funded project. Roll call vote, all voted aye.

IKEA Way Phase III Water Main:

Commissioner Richards, with Commissioner Siira seconding, made the motion approving the TIF-funded project. Roll call vote, all voted aye.

PROJECT PAYMENT
APPROVAL

Commissioner Wille, with Commissioner Siira seconding, made the motion to approve the final project payment for the 2017 Valve Cut-In Project (Project 17102) to CornerStone Plumbing, LLC in the amount of \$4,008.75. Roll call vote, all voted aye.

VOUCHER
APPROVAL

Vouchers incurred during September totaled \$433,413.85. Commissioner Siira, with Commissioner Siepert seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.

UTILITY
INVESTMENTS

Accounting Supervisor Stenzel reported utility investments as of September 2017. A copy of the report is on file.

ALDERMANIC
REPORT

Commissioner Gehl updated the Commission and staff on operations occurring in the City during September 2017.

ADMINISTRATIVE
OPERATIONS
REPORT

Accounting Supervisor Stenzel reported administrative operations during September 2017. A copy of the report is on file.

ENGINEERING
OPERATIONS
REPORT

Utility Engineer Pritzlaff reported engineering operations during September 2017. A copy of the report is on file.

DISTRIBUTION
OPERATIONS
REPORT

Distribution Manager Schwartz reported distribution operations during September 2017. A copy of the report is on file.

PLANT
OPERATIONS
REPORT

Plant Manager Francis reported plant operations during September 2017. A copy of the report is on file.

MANAGER'S
REPORT

No manager's report this month.

ADJOURN

Commissioner Siira, with Commissioner Siepert seconding,
adjourned the meeting at 11:35 a.m. Roll call vote, all voted aye.

 11/14/17

Edward G. Siira, Chairman



Gerald H. Wille, Secretary

10-10-17