

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, OCTOBER 11, 2016**

ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards, and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, and Plant Manager Francis. Distribution Manager Schwartz and Accounting Supervisor Stenzel were excused.

PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on September 13, 2016, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Wille. Roll call vote, all voted aye.

CLOSED SESSION The meeting went into closed session at 9:03 a.m. with a motion by Commissioner Siira, and a second by Commissioner Richards, in accordance with Section 19.85 (1) (g) of the Wisconsin State Statutes for the following purpose:

- A. CT Tank Compliance Project
- B. Waukesha Water Sales Agreement

Roll call vote, all voted aye.

Commissioner Wille, with Commissioner Siira seconding, made the motion to reconvene into open session at 10:24 a.m. Roll call vote, all voted aye.

No action was taken on these agenda items.

PROJECT PAYMENT APPROVALS No action was taken on this agenda item.

VOUCHER APPROVAL Vouchers incurred during September totaled \$400,375.54. Commissioner Siepert, with Commissioner Wille seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.

UTILITY INVESTMENTS General Manager Sullivan reported utility investments as of September 2016 in Accounting Supervisor Stenzel's absence. A copy of the report is on file.

ALDERMANIC REPORT Commissioner Gehl updated the Commission and staff on operations occurring in the City during September 2016.

PLANT
OPERATIONS
REPORT

Plant Manager Francis reported plant operations during September 2016. A copy of the report is on file.

DISTRIBUTION
OPERATIONS
REPORT

Engineer Pritzlaff reported distribution operations during September 2016 in Distribution Manager Schwartz's absence. A copy of the report is on file.

ADMINISTRATIVE
OPERATIONS
REPORT

General Manager Sullivan reported administrative operations during September 2016 in Accounting Supervisor Stenzel's absence. A copy of the report is on file.

ENGINEERING
OPERATIONS
REPORT

Utility Engineer Pritzlaff reported engineering operations during September 2016. A copy of the report is on file.

MANAGER'S
REPORT

General Manager Sullivan shared a letter of appreciation from a resident in Rowan Estates for the work Ron Pritzlaff and Catherine Roeske provided this homeowner under the open records law.

General Manager Sullivan also shared with the Commission our newly revised website which now includes the City logo.

PROJECT
APPROVALS

Sanitary Sewer Maintenance Project-Chemical Root Treatment: Commissioner Richards, with Commissioner Siira seconding, made the motion to approve the sanitary sewer maintenance project and award it to Dukes Root Control, Inc., based on the bid amount of \$24,207.96. Roll call vote, all voted aye.

MISCELLANEOUS
MATTERS

No action was taken on this agenda item.

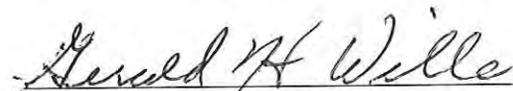
ADJOURN

Commissioner Gehl, with Commissioner Siira seconding, adjourned the meeting at 10:58 a.m. Roll call vote, all voted aye.



11/8/16

Edward G. Siira, Chairman


Gerald H. Wille, Secretary

10-11-16