

**MINUTES OF A REGULAR MEETING  
WATER AND SEWER UTILITY COMMISSION  
TUESDAY, JUNE 16, 2015**

ROLL CALL	Present at the 9:00 a.m. beginning were: Commissioners Siepert, Gehl, and Siira. Commissioners Wille and Richards were excused. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, Plant Manager Francis, Distribution Manager Schwartz, and Accounting Supervisor Stenzel.
PREVIOUS MINUTES APPROVED	Minutes of the last regular meeting, held on May 12, 2015, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Siira. Roll call vote, all voted aye.
PROJECT PAYMENT APPROVALS	Commissioner Siepert, with Commissioner Siira seconding, made the motion to approve the project payment for the Cedar Hills Water Main Relay (Project 14102) to UPI LLC in the amount of \$284,672.97. Roll call vote, all voted aye.  Commissioner Siira, with Commissioner Siepert seconding, made the motion to approve the project payment for the 27 <sup>th</sup> Street Hydrant Relocations and Water Main Relay (Project 15101) to MJ Construction in the amount of \$114,905.60. Roll call vote, all voted aye.
VOUCHER APPROVAL	Vouchers incurred during May totaled \$741,487.32. Commissioner Siepert, with Commissioner Siira seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
UTILITY INVESTMENTS	Accounting Supervisor Stenzel reported utility investments as of May 2015. A copy of the report is on file.
PLANT OPERATIONS REPORT	Plant Manager Francis reported plant operations during May 2015. A copy of the report is on file.
DISTRIBUTION OPERATIONS REPORT	Distribution Manager Schwartz reported distribution operations during May 2015. A copy of the report is on file.
ADMINISTRATIVE OPERATIONS REPORT	Accounting Supervisor Stenzel reported administrative operations during May 2015. A copy of the report is on file.

ENGINEERING  
OPERATIONS  
REPORT

Utility Engineer Pritzlaff reported engineering operations during May 2015. A copy of the report is on file.

MANAGER'S  
REPORT

At the annual AWWA ACE2015 conference held in Anaheim, California, General Manager Sullivan accepted the prestigious Partnership for Safe Water Phase IV President's Award for the treatment plant. The Utility is one of 19 plants in the nation and the first utility in the State of Wisconsin to receive this award. In addition, the Utility also received the Director's Award for completion of the Partnership for Safe Water Phase III for our distribution system. The Utility is one of 12 distribution systems in the nation to receive this award and again the first utility in the State of Wisconsin.

Manager Sullivan highlighted several topics covered at the ACE conference, including:

- Oriented strand PVC pipe comprised of a stronger and more flexible pipe material
- Using an additional GIS product to better understand the dynamic nature of Chlorine residual results in the distribution system
- Establishing a heterotrophic plate count criteria for evaluating newly-constructed water mains
- New research that focuses on the relationship between biofilm growth and high velocity flushing programs

General Manager Sullivan reminded commission and staff that the September Commission meeting has been rescheduled to September 15, 2015.

PROJECT  
APPROVALS

There are no project approvals on the agenda.

MISCELLANEOUS  
MATTERS

Commission Organizational Change:  
Commission and staff discussed potential organizational changes.

CDC Low Pressure Event Study:  
Commissioner Siira, with Commissioner Siepert seconding, made the motion to authorize participation in the CDC Low Pressure Event Study. Roll call vote, all voted aye.

Accept the Phase IV President's Award from the Partnership for Safe Water Recognizing the Water Treatment Plant for Exceeding the Stringent Water Quality Goals of the Program:  
Commissioner Siira, with Commissioner Siepert seconding, made the motion to accept the Phase IV President's Award from the Partnership for Safe Water Recognizing the Water Treatment Plant for Exceeding the Stringent Water Quality Goals of the

Program. Roll call vote, all voted aye.

PSC Construction Authorization of CT Tank Compliance Project:  
General Manager Sullivan reviewed PSC Construction Authorization of CT Tank Compliance Project. No action was taken on this agenda item.

Amendment #1 to the Professional Services Agreement with Ramboll Environ (CT Tank Improvement Project):  
Commissioner Siepert, with Commissioner Siira seconding, made the motion to authorize the Utility Engineer to amend the existing professional services agreement with Ramboll Environ in order to provide for additional soil borings and lab analysis at the water treatment plant site, and to provide technical support in the not to exceed amount of \$10,000.00. Roll call vote, all voted aye.

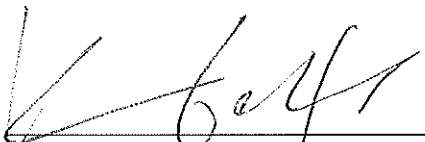
Professional Services Agreement with Ramboll Environ (S. 27<sup>th</sup> Street Hydrant Relocations and Water Main Relay):  
Commissioner Siepert, with Commissioner Siira seconding, made the motion to authorize the Utility Engineer to enter into an agreement with Ramboll Environ in order to provide professional environmental services in the characterization of contaminated materials found at the southeast corner of Drexel Avenue and 27<sup>th</sup> Street in the not to exceed amount of \$10,500.00. Roll call vote, all voted aye.

EXECUTIVE  
SESSION

No action was taken on this agenda item.

ADJOURN

Commissioner Siepert left the meeting at 11:05 am. The meeting was adjourned due to a lack of a quorum.

  
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Kenneth A. Gehl, Chairman

  
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Gerald H. Wille, Secretary

06-16-15