

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, JULY 17, 2018**

- ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Richards and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, Distribution Manager Schwartz and Plant Manager Robe. Commissioner Gehl and Accounting Supervisor Stenzel were excused.
- PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on June 19, 2018, were approved as recorded with a motion by Commissioner Siira and seconded by Commissioner Siepert. Roll call vote, all voted aye.
- CLOSED SESSION The meeting went into closed session at 9:15 a.m. with a motion by Commissioner Siira, and a second by Commissioner Wille, in accordance with Section 19.85 (1) (e) and (g) of the Wisconsin State Statutes for the following purpose:
- A. Water Quality Improvement Project
 - B. Franklin Water Sales Agreement Extension
 - C. Oak Creek – Franklin Municipal Sewer Agreement
- Commissioner Siira, with Commissioner Siepert seconding, made the motion to reconvene into open session at 10:03 a.m. Roll call vote, all voted aye.
- A. Water Quality Improvement Project:
No action was taken on this agenda item.
 - B. Franklin Water Sales Agreement Extension:
No action was taken on this agenda item.
 - C. Oak Creek - Franklin Municipal Sewer Agreement:
No action was taken on this agenda item.
- PROJECT APPROVALS Depot Road Water Main Extension:
Commissioner Siira, with Commissioner Siepert seconding, made the motion to approve the East Depot Road Water Main Extension Project and to amend the capital budget in the amount of \$30,000.00. Roll call vote, all voted aye.
- SANITARY SEWER MASTER PLAN Commissioner Siira, with Commissioner Siepert seconding, made the motion to approve a Sanitary Sewer Master Plan Project and

to amend the capital budget in the amount of \$150,000.00. Roll call vote, all voted aye.

PROJECT PAYMENT
APPROVAL

No action was taken on this agenda item.

VOUCHER
APPROVAL

Vouchers incurred during June totaled \$185,689.14. Commissioner Siepert, with Commissioner Siira seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.

UTILITY
INVESTMENTS

General Manager Sullivan reported utility investments as of June 2018 in Accounting Supervisor Stenzel's absence. A copy of the report is on file.

FINANCIAL
STATEMENTS

This agenda item was tabled until the August Commission meeting.

ALDERMANIC
REPORT

There was no report this month.

ADMINISTRATIVE
OPERATIONS
REPORT

General Manager Sullivan reported administrative operations during June 2018 in Accounting Supervisor Stenzel's absence. A copy of the report is on file.

ENGINEERING
OPERATIONS
REPORT

Utility Engineer Pritzlaff reported engineering operations during June 2018. A copy of the report is on file.

DISTRIBUTION
OPERATIONS
REPORT

Distribution Manager Schwartz reported distribution operations during June 2018. A copy of the report is on file.

PLANT
OPERATIONS
REPORT

Plant Manager Robe reported plant operations during June 2018. A copy of the report is on file.

MANAGER'S
REPORT

General Manager Sullivan informed the Commission of Senior Service Worker Darrin Allard's recent MATC graduation with an Associate Degree in Supervisory Management. Senior Service Worker Allard maintained a 3.924 GPA and graduated with honors. He is a member of the National Technical Honor Society. Congratulations were extended to Senior Service Worker Allard.

General Manager Sullivan shared pictures of the fire at the treatment plant. All of the repairs to the building have been paid for by the roofing company.

General Manager Sullivan informed the Commission of the Utility receiving the 20-year Directors Awards from the Partnership for Safe Water. This award celebrates the optimization work the treatment plant has accomplished for each of the past 20 years. Congratulations were extended to the entire treatment plant staff.

He also informed the Commission that the Utility was awarded the 3rd consecutive Directors Award for its optimization work within the distribution system. Congratulations were extended to the entire distribution staff.

General Manager Sullivan shared pictures of his tour of the River Mountains Water Treatment Facility in Henderson, Nevada. During the tour it was explained that the Las Vegas Water Authority added ozone disinfection as the result of a deadly cryptosporidium outbreak in 1994 to establish a positive barrier to the pathogen.

General Manager Sullivan discussed a newer affordable technology for quantifying microbial growth in the distribution system. The Adenosine Triphosphate (ATP) test device cannot be used for compliance but rather to give relative microbial growth information for investigative purposes. The test unit costs approximately \$5,000 and \$12 per test. The Utility is researching the purchase of this unit.

General Manager Sullivan reminded the Commission that follow-up elevated disinfection byproducts (DBP) level letters will be mailed to all customers in August, and again, in November, until the locational running annual average is below the standard.

ADJOURN

Commissioner Siira, with Commissioner Siepert seconding, adjourned the meeting at 11:00 a.m. Roll call vote, all voted aye.

Edward G. Siira, Chairman


Gerald H. Wille, Secretary

07-17-18