

**MINUTES OF A REGULAR MEETING  
WATER AND SEWER UTILITY COMMISSION  
TUESDAY, JULY 11, 2017**

ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Richards, and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, Plant Manager Francis, Distribution Manager Schwartz, and Accounting Supervisor Stenzel. Commissioner Gehl was excused.

PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on June 20, 2017, were approved as recorded with a motion by Commissioner Wille and seconded by Commissioner Siepert. Roll call vote, all voted aye.

CLOSED SESSION The meeting went into closed session at 9:01 a.m. with a motion by Commissioner Siira, and a second by Commissioner Richards, in accordance with Section 19.85 (1) (e) and (g) of the Wisconsin State Statutes for the following purpose:

- A. Water Quality Improvement Project
- B. Waukesha Water Sales Agreement

Commissioner Wille, with Commissioner Siira seconding, made the motion to reconvene into open session at 9:49 a.m. Roll call vote, all voted aye.

- A. Water Quality Improvement Project:  
No action was taken on this agenda item.
- B. Waukesha Water Sales Agreement:  
No action was taken on this agenda item.

PROJECT APPROVALS No action taken on this agenda item.

REVISED CALEDONIA SANITARY SEWER SERVICE AREA AGREEMENT No action was taken on this agenda item.

PROJECT PAYMENT APPROVALS Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve the Final Project Payment for the

East Forest Hill Avenue Water Main (Project 16101) to UPI, LLC in the amount of \$44,676.42. Roll call vote, all voted aye.

VOUCHER  
APPROVAL

Vouchers incurred during June totaled \$439,224.44. Commissioner Siira, with Commissioner Richards seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.

UTILITY  
INVESTMENTS

Accounting Supervisor Stenzel reported utility investments as of June 2017. A copy of the report is on file.

ALDERMANIC  
REPORT

There was no report this month.

ADMINISTRATIVE  
OPERATIONS  
REPORT

Accounting Supervisor Stenzel reported administrative operations during June 2017. A copy of the report is on file.

ENGINEERING  
OPERATIONS  
REPORT

Utility Engineer Pritzlaff reported engineering operations during June 2017. A copy of the report is on file.

DISTRIBUTION  
OPERATIONS  
REPORT

Distribution Manager Schwartz reported distribution operations during June 2017. A copy of the report is on file.

PLANT  
OPERATIONS  
REPORT

Plant Manager Francis reported plant operations during June 2017. A copy of the report is on file.

MANAGER'S  
REPORT

General Manager Sullivan has been invited to speak to the Green Bay Water Commission on the Partnership for Safe Water Programs in September.

ADJOURN

Commissioner Siira, with Commissioner Siepert seconding, adjourned the meeting at 10:37 a.m. Roll call vote, all voted aye.



Edward G. Siira, Chairman



Gerald H. Wille, Secretary

07-11-17