

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, JULY 12, 2016**

ROLL CALL	Present at the 9:05 a.m. beginning were: Commissioners Wille, Siepert, Richards, and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, Plant Manager Francis, Distribution Manager Schwartz, and Accounting Supervisor Stenzel. Commissioner Gehl was excused.
PREVIOUS MINUTES APPROVED	Minutes of the last regular meeting, held on June 14, 2016, were approved as recorded with a motion by Commissioner Wille and seconded by Commissioner Siepert. Roll call vote, all voted aye.
PROJECT PAYMENT APPROVALS	No action was taken on this agenda item.
VOUCHER APPROVAL	Vouchers incurred during June totaled \$335,611.12. Commissioner Siepert, with Commissioner Wille seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
UTILITY INVESTMENTS	Accounting Supervisor Stenzel reported utility investments as of June 2016. A copy of the report is on file.
FINANCIAL STATEMENTS	Accounting Supervisor Stenzel presented the 2015 Comprehensive Annual Financial Report to the Commission. Commissioner Richards, with Commissioner Siira seconding, made the motion to approve the audited 2015 Comprehensive Annual Financial Report.
ALDERMANIC REPORT	No report provided.
PLANT OPERATIONS REPORT	Plant Manager Francis reported plant operations during June 2016. A copy of the report is on file.
DISTRIBUTION OPERATIONS REPORT	Distribution Manager Schwartz reported distribution operations during June 2016. A copy of the report is on file.
ADMINISTRATIVE OPERATIONS REPORT	Accounting Supervisor Stenzel reported administrative operations during June 2016. A copy of the report is on file.

ENGINEERING
OPERATIONS
REPORT

Utility Engineer Pritzlaff reported engineering operations during June 2016. A copy of the report is on file.

MANAGER'S
REPORT

No action was taken on this agenda item.

PROJECT
APPROVALS

No action was taken on this agenda item.

MISCELLANEOUS
MATTERS

No action was taken on this agenda item.

CLOSED
SESSION

The meeting went into closed session at 10:46 a.m. with a motion by Commissioner Siira, and a second by Commissioner Siepert, in accordance with Section 19.85 (1) (g) of the Wisconsin State Statutes for the following purpose:

- A. CT Tank Compliance Project
- B. Waukesha Water Sales Agreement

Roll call vote, all voted aye.

Commissioner Siepert, with Commissioner Wille seconding, made the motion to reconvene into open session at 11:50 a.m. Roll call vote, all voted aye.

No action was taken on this agenda item.

ADJOURN

Commissioner Wille, with Commissioner Siepert seconding, adjourned the meeting at 11:51 a.m. Roll call vote, all voted aye.

 (8-9-16)

Edward G. Siira, Chairman



Gerald H. Wille, Secretary

07-12-16