

**MINUTES OF A REGULAR MEETING  
WATER AND SEWER UTILITY COMMISSION  
TUESDAY, JANUARY 09, 2018**

ROLL CALL

Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Richards, and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, Plant Manager Francis, Distribution Manager Schwartz, and Accounting Supervisor Stenzel. Due to City meeting conflicts, Commissioner Gehl joined the meeting in progress.

PREVIOUS  
MINUTES  
APPROVED

Minutes of the last regular meeting, held on December 12, 2017, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Wille. Roll call vote, all voted aye.

CLOSED  
SESSION

The meeting went into closed session at 9:01 a.m. with a motion by Commissioner Siira, and a second by Commissioner Richards, in accordance with Section 19.85 (1) (c) (e) and (g) of the Wisconsin State Statutes for the following purpose:

- A. Water Quality Improvement Project
- B. Franklin Water Sales Agreement Extension
- C. 2018 Wage Adjustment

Commissioner Siepert, with Commissioner Wille seconding, made the motion to reconvene into open session at 9:47 a.m. Roll call vote, all voted aye.

- A. Water Quality Improvement Project:  
No action was taken on this agenda item.
- B. Franklin Water Sales Agreement Extension:  
No action was taken on this agenda item.
- C. 2018 Wage Adjustment:  
Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve the following changes to Utility staff compensation effective January 14, 2018.

Every employee is to receive a 1.5% increase, to the nearest penny, to their base wage.

The Utility Engineer, Distribution Manager and Accounting Supervisor are to receive a 3% increase, to the

nearest penny, to their base wage. Roll call vote, all voted aye.

PROJECT  
APPROVALS

No action was taken on this agenda item.

SEWER CAMERA  
CABLE  
REPLACEMENT

Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve the purchase of a RST replacement cable for the sewer camera from Northern Sewer Equipment Co., Inc. at a cost of \$6,295.00. Roll call vote, all voted aye.

PROJECT PAYMENT  
APPROVAL

No action was taken on this agenda item.

VOUCHER  
APPROVAL

Vouchers incurred during December totaled \$414,106.65. Commissioner Siira, with Commissioner Wille seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.

UTILITY  
INVESTMENTS

Accounting Supervisor Stenzel reported utility investments as of December 2017. A copy of the report is on file.

INTERFUND LOAN  
INTEREST RATE

Accounting Supervisor Stenzel reviewed the interfund loan interest rate for 2018.

MMSD RATES

Commissioner Siira, with Commissioner Siepert, seconding made the motion approving the 2018 pass-through rates for Milwaukee Metropolitan Sewerage District charges. Roll call vote, all voted aye.

ALDERMANIC  
REPORT

Commissioner Gehl updated the Commission and staff on operations occurring in the City during December 2017.

ADMINISTRATIVE  
OPERATIONS  
REPORT

Accounting Supervisor Stenzel reported administrative operations during December 2017. A copy of the report is on file.

ENGINEERING  
OPERATIONS  
REPORT

Utility Engineer Pritzlaff reported engineering operations during December 2017. A copy of the report is on file.

DISTRIBUTION  
OPERATIONS  
REPORT

Distribution Manager Schwartz reported distribution operations during December 2017. A copy of the report is on file.

PLANT  
OPERATIONS

Plant Manager Francis reported plant operations during December 2017. A copy of the report is on file.

REPORT

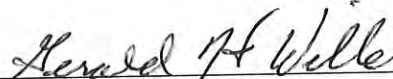
MANAGER'S  
REPORT

General Manager Sullivan shared Waukesha Mayor Reilly's letter to Mayor Bukiewicz "thanking you for your dedication, diligence and for your valued partnership" in the combined efforts between the two cities to provide water to Waukesha. Included with the letter was a \$100,000.00 reimbursement check for the Utility covering expenses incurred.

ADJOURN

Commissioner Siira, with Commissioner Siepert seconding, adjourned the meeting at 10:20 a.m. Roll call vote, all voted aye.

 2/13/18  
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Edward G. Siira, Chairman

  
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Gerald H. Wille, Secretary

01-09-18