

**MINUTES OF A REGULAR MEETING  
WATER AND SEWER UTILITY COMMISSION  
TUESDAY, JANUARY 13, 2015**

ROLL CALL	Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards, and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, Plant Manager Francis, Distribution Manager Schwartz, and Accounting Supervisor Stenzel.
PREVIOUS MINUTES APPROVED	Minutes of the last regular meeting, held on December 9, 2014, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Siira. Roll call vote, all voted aye.
PROJECT PAYMENT APPROVALS	Commissioner Siira, with Commissioner Gehl seconding, made the motion to approve the project payment for the Howell Estates Water Main Relay (Project 13104) to Mid-City Plumbing & Heating in the amount of \$52,801.66. Roll call vote, all voted aye.  Commissioner Siepert, with Commissioner Siira seconding, made the motion to approve the project payment for the Rowan Estates Water Main Relay (Project 13105) to UPI in the amount of \$320,935.88. Roll call vote, all voted aye.
VOUCHER APPROVAL	Vouchers incurred during December totaled \$794,934.13. Commissioner Gehl, with Commissioner Siira seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
UTILITY INVESTMENTS	Accounting Supervisor Stenzel reported utility investments as of December 2014. A copy of the report is on file.
MMSD RATES	Commissioner Siepert, with Commissioner Siira seconding, made the motion approving the pass through of Milwaukee Metropolitan Sewerage District rates for 2015. Roll call vote, all voted aye.
PLANT OPERATIONS REPORT	Plant Manager Francis reported plant operations during December 2014. A copy of the report is on file.
DISTRIBUTION OPERATIONS REPORT	Distribution Manager Schwartz reported distribution operations during December 2014. A copy of the report is on file.

ADMINISTRATIVE  
OPERATIONS  
REPORT

Accounting Supervisor Stenzel reported administrative operations during December 2014. A copy of the report is on file.

ENGINEERING  
OPERATIONS  
REPORT

Utility Engineer Pritzlaff reported engineering operations during December 2014. A copy of the report is on file.

MANAGER'S  
REPORT

General Manager Sullivan reported that the Waukesha Water Utility has purchased property for their alternate water supply plan utilizing shallow wells per a recent article in MILWAUKEE JOURNAL.

Also, he reported the Safe Drinking Water Loan interest rate dropped from 1.925% to 1.65% which will result in considerable cost savings in interest monies. This funding source is anticipated to be used for the CT Tank Compliance Project.

General Manager Sullivan summarized annual flow, revenue and capacity figures from 2014.

General Manager Sullivan reported on a trip to Cedar Rapids, Iowa, to view their recent installation of UV equipment and a high lift pumping facility, which is similar to the Utility's proposed project.

PROJECT  
APPROVALS

No action was taken on this agenda item.

MISCELLANEOUS  
MATTERS

Commission Officer Elections:

Commission Chairman Wille opened the floor for nominations for Commission Chairman. Commissioner Richards nominated Commissioner Gehl for Commission Chairman. Commissioner Richards, with Commissioner Siira seconding, made the motion to close nominations and cast unanimous ballot for Commissioner Gehl as Commission Chairman. Roll call vote, all voted aye.

Commission Chairman Wille opened the floor for nominations for Commission Secretary. Commissioner Richards nominated Commissioner Wille as Commission Secretary. Commissioner Richards, with Commissioner Gehl seconding, made the motion to close nominations and cast unanimous ballot for Commissioner Wille as Commission Secretary. Roll call vote, all voted aye.

EXECUTIVE  
SESSION

The meeting went into executive session at 10:50 a.m. with a motion by Commissioner Siepert, and a second by Commissioner Gehl, in accordance with Section 19.85 (1) (a), (c), & (f) of the Wisconsin State Statues for the following purpose:

- a. 2015 Salary and Wage Adjustments

b. Employee Termination/Separation


Roll call vote, all voted aye.

Commissioner Gehl, with Commissioner Wille seconding, made the motion to reconvene into open session at 11:35 a.m. Roll call vote, all voted aye.

No action was taken on this agenda item.

ADJOURN

Commissioner Siepert, with Commissioner Siira seconding, made the motion to adjourn the meeting at 11:45 a.m. Roll call vote, all voted aye.

  
Kenneth A. Gehl, Chairman

  
Gerald H. Wille, Secretary

01-13-15