

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, FEBRUARY 11, 2020**

ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards, and Cigale. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Johnston, Distribution Manager Schwartz, Plant Manager Robe, and Accounting Supervisor Stenzel.

PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on January 14, 2020, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Wille. Roll call vote, all voted aye.

CLOSED SESSION The meeting went into closed session at 9:04 a.m. with a motion by Commissioner Wille, and a second by Commissioner Siepert, in accordance with Section 19.85 (1) (c) of the Wisconsin State Statutes for the following purpose:

A. 2020 Wage Adjustment

Roll call vote, all voted aye.

Commissioner Siepert, with Commissioner Wille seconding, made the motion to reconvene into open session at 9:29 a.m. Roll call vote, all voted aye.

A. 2020 Wage Adjustment

Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve the following changes to Utility staff:

Every hourly employee, with the exception of the Utility Custodian, is to receive a 2.25% increase, to the nearest penny, to their base wage effective February 9, 2020.

Roll call: Siepert, aye; Wille, aye; Richards, aye; Cigale, aye; and Gehl, aye.

PROJECT APPROVALS Commissioner Wille, with Commissioner Cigale seconding, made the motion to approve the Residences at Oak View Condominiums Development project for the extension of public water main and private interceptor sanitary sewer at 10730 S. Howell Avenue.

INTRODUCTION OF DARRIN ALLARD AS DISTRIBUTION MANAGER	The Commission and staff extended a warm welcome to Darrin Allard, who has been promoted from Senior Utility Worker and has accepted the Distribution Manager position, effective February 23, 2020.
APPROVAL OF VEHICLE PURCHASE- DISTRIBUTION	Commissioner Cigale, with Commissioner Siepert seconding, made the motion to authorize the Distribution Manager to purchase a 2020 Dodge Durango from Griffin Dodge in the not to exceed amount of \$ 26,137.00. Roll call vote, all voted aye.
WATER TREATMENT PLANT ALTERNATIVE ANALYSIS APPROVAL	No action was taken on this agenda item.
PROJECT PAYMENT APPROVAL	No action was taken on this agenda item.
VOUCHER APPROVAL	Vouchers incurred during January, 2020, totaled \$1,067,584.97. Commissioner Siepert, with Commissioner Wille seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
UTILITY INVESTMENTS	Accounting Supervisor Stenzel reported utility investments as of January, 2020. A copy of the report is on file.
ALDERMANIC REPORT	Commissioner Gehl updated the Commission and staff on operations occurring in the City during January, 2020.
ADMINISTRATIVE OPERATIONS REPORT	Accounting Supervisor Stenzel reported administrative operations during January, 2020. A copy of the report is on file.
ENGINEERING OPERATIONS REPORT	Utility Engineer Johnston reported engineering operations during January, 2020. A copy of the report is on file.
DISTRIBUTION OPERATIONS REPORT	Distribution Manager Schwartz reported distribution operations during January, 2020. A copy of the report is on file.
PLANT OPERATIONS REPORT	Plant Manager Robe reported plant operations during January, 2020. A copy of the report is on file.


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MANAGER'S
REPORT

General Manager Sullivan shared videos of Utility Service Worker Proeber and Construction Coordinator Ricker competing in Hydrant Hysteria and Utility Service Worker Maughan competing in Meter Madness. Both groups took second place. Congratulations were extended.

ADJOURN

Commissioner Siepert, with Commissioner Gehl seconding, adjourned the meeting at 10:31 am. Roll call vote, all voted aye.


Dale J. Richards, President


Gerald H. Wille, Secretary

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