

**MINUTES OF A REGULAR MEETING  
WATER AND SEWER UTILITY COMMISSION  
TUESDAY, FEBRUARY 9, 2016**

ROLL CALL	Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards, and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, Plant Manager Francis, Distribution Manager Schwartz, and Accounting Supervisor Stenzel.
PREVIOUS MINUTES APPROVED	Minutes of the last regular meeting, held on January 12, 2016, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Wille. Roll call vote, all voted aye.
PROJECT PAYMENT APPROVALS	Commissioner Wille, with Commissioner Siira seconding, made the motion to approve the final project payment for the Cedar Hills Water Main Relay (Project 14102) to UPI LLC in the amount of \$74,414.54. Roll call vote, all voted aye.
VOUCHER APPROVAL	Vouchers incurred during January totaled \$555,108.48. Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
UTILITY INVESTMENTS	Accounting Supervisor Stenzel reported utility investments as of January, 2016. A copy of the report is on file.
ALDERMANIC REPORT	Commissioner Gehl updated the Commission and staff on operations occurring in the City during January 2016.
PLANT OPERATIONS REPORT	Plant Manager Francis reported plant operations during January 2016. A copy of the report is on file.
DISTRIBUTION OPERATIONS REPORT	Distribution Manager Schwartz reported distribution operations during January 2016. A copy of the report is on file.
ADMINISTRATIVE OPERATIONS REPORT	Accounting Supervisor Stenzel reported administrative operations during January 2016. A copy of the report is on file.
ENGINEERING OPERATIONS REPORT	Utility Engineer Pritzlaff reported engineering operations during January 2016. A copy of the report is on file.

MANAGER'S  
REPORT

General Manager Sullivan informed the Commission that he appeared on a recent FOX 6 episode "A Tale of Two Cities". The station interviewed the cities of Oak Creek and Shorewood in connection with the recent water crisis in Flint, Michigan concerning lead in Flint's drinking water. The news session highlighted the fact that the City of Oak Creek does not have lead in its pipes or laterals and has not since 1993. There was also a Facebook post stating that same fact.

PROJECT  
APPROVALS

15<sup>th</sup> Avenue Water Main Extension:

Commissioner Wille, with Commissioner Richards seconding, made the motion to approve the 15<sup>th</sup> Avenue Water Main Extension Project in the amount of \$361,000.00 and to amend the capital budget by the same amount. Roll call vote, all voted aye.

MISCELLANEOUS  
MATTERS

LED Shop Light Upgrade:

Commissioner Siepert, with Commissioner Richards seconding, made the motion to approve the LED Shop Light Upgrade by OEO Energy Solutions. Roll call vote, all voted aye.

Vehicle Bid-Distribution:

Commissioner Siira, with Commissioner Richards seconding, made the motion to approve the purchase of a 2016 Ford F150 Pickup Truck from Griffin Ford in the amount of \$18,197.00. Roll call vote, all voted aye.

Filter Valve Replacement-Plant

Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve the replacement of one 20" butterfly valve on filter #3 and one 18" butterfly valve on filter #2 from Butters-Fetting in the amount of \$24,600.00. Roll call vote, all voted aye.

Reduced Pressure Backflow Preventer Relocation-Plant:

Commissioner Richards, with Commissioner Siira seconding, made the motion to approve the relocation of the 2½" reduced pressure backflow preventer from Butters Fetting in the amount of \$6,400.00. Roll call vote, all voted aye.

Inline Mixer Replacement-Plant:

Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve the replacement of the inline mixing equipment from Butters Fetting in the amount of \$81,800.00. Roll call vote, all voted aye.

Electrical Valve Operator Replacement-Plant:

Commissioner Richards, with Commissioner Siira seconding, made the motion to approve the replacement of the electrical

valve operators for filters 1-4 effluent valves from Swanson in the amount of \$17,844.00. Roll call vote, all voted aye.

CLOSED  
SESSION

The meeting went into closed session at 10:27 am with a motion by Commissioner Wille, and a second by Commissioner Siepert, in accordance with Section 19.85 (1) (c), (e), and (g) of the Wisconsin State Statutes for the following purpose:

- A. CT Tank Compliance Project
- B. Utility Funds Used in TIF Districts
- C. 2016 Salary and Wage Adjustments
- D. Employee Termination/Separation

Roll call vote, all voted aye.


Commissioner Gehl, with Commissioner Wille seconding, made the motion to reconvene into open session at 12:06 pm. Roll call vote, all voted aye.

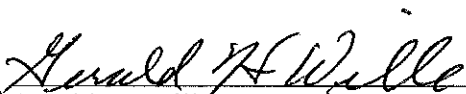
C. 2016 Salary and Wage Adjustments: Commissioner Richards, with Commissioner Wille seconding, made the motion granting all employees to receive a 1.25% salary/wage increase plus a 0.5% non-base building payment, except the Utility Custodian who will only receive the 0.5% non-base building payment. In addition, the following management staff will receive salary adjustments of: Distribution Manager 3%, Utility Engineer 2%, and Accounting Supervisor 1%. Roll call vote, all voted aye.

No action was taken on agenda items A., B., and D.

ADJOURN

Commissioner Wille, with Commissioner Richards seconding, adjourned the meeting at 12:10 pm. Roll call vote, all voted aye.

  
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Edward G. Siira, Chairman

  
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Gerald H. Wille, Secretary

02-09-16