

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, AUGUST 11, 2020**

ROLL CALL Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards, and Cigale. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Johnston, Distribution Manager Allard, Plant Manager Robe, and Accounting Supervisor Stenzel (all via video conference).

PREVIOUS MINUTES APPROVED Minutes of the last regular meeting, held on July 14, 2020, were approved as recorded with a motion by Commissioner Wille and seconded by Commissioner Cigale. Roll call vote, all voted aye.

CLOSED SESSION The meeting went into closed session at 9:02 a.m. with a motion by Commissioner Wille, and a second by Commissioner Siepert, in accordance with Section 19.85 (1) (e) of the Wisconsin State Statutes for the following purpose:

A. Wholesale Water Contract

Roll call vote, all voted aye.

Commissioner Wille, with Commissioner Siepert seconding, made the motion to reconvene into open session at 9:25 a.m. Roll call vote, all voted aye.

A. Wholesale Water Contract

- No action was taken on this agenda item.

PROJECT APPROVALS Commissioner Siepert, with Commissioner Wille seconding, made the motion to approve Change Order No. 1 for the Howell Avenue and Quail Run Water Looping Project (Project 17103) with CornerStone One, LLC. in the amount of \$24,597.34. Roll call vote, all voted aye.

MISCELLANEOUS MATTERS Proposed Utility Commission Functional Change

- No action was taken on this agenda item.

Commissioner Wille, with Commissioner Gehl seconding, made the motion to adopt the Personnel Policy Manual. Roll call vote, all voted aye.

Commissioner Siepert, with Commissioner Cigale seconding, made the motion to authorize the Utility Engineer to enter into an agreement with Ramboll for providing general remedial action

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oversight support on the former Koppers Tar Plant/Wabash Alloys, Water Utility corridor, and Depot Road sites not to exceed \$15,000. Roll call vote, all voted aye.

PROJECT PAYMENT
APPROVAL

Commissioner Wille, with Commissioner Siepert seconding, made the motion to approve the Project Payment No. 5 (Final Payment) for the Howell Avenue and Quail Run Water Main Looping Project (Project 17103) to CornerStone One, LLC in the amount of \$27,374.01. Roll call vote, all voted aye.

Commissioner Cigale, with Commissioner Siepert seconding, made the motion to approve Project Payment No. 4 for the Jewell Street Sanitary Sewer Project (Project 17106) to DF Tomasini, Inc. in the amount of \$80,064.10. Roll call vote, all voted aye.

VOUCHER
APPROVAL

Vouchers incurred during July, 2020, totaled \$732,399.63. Commissioner Siepert, with Commissioner Wille seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.

UTILITY
INVESTMENTS

Accounting Supervisor Stenzel reported utility investments as of July, 2020. A copy of the report is on file.

FINANCIAL
STATEMENTS

Accounting Supervisor Stenzel presented the second quarter financial statements for Commission review.

ALDERMANIC
REPORT

Commissioner Gehl updated the Commission and staff on operations occurring in the City during July, 2020.

ADMINISTRATIVE
OPERATIONS
REPORT

Accounting Supervisor Stenzel reported administrative operations during July, 2020. A copy of the report is on file.

ENGINEERING
OPERATIONS
REPORT

Utility Engineer Johnston reported engineering operations during July, 2020. A copy of the report is on file.

DISTRIBUTION
OPERATIONS
REPORT

Distribution Manager Allard reported distribution operations during July, 2020. A copy of the report is on file.

Summer Worker, Olivia Schommer, presented on the ATP testing that has been done this summer.

PLANT
OPERATIONS
REPORT

Plant Manager Robe reported plant operations during July, 2020. A copy of the report is on file.

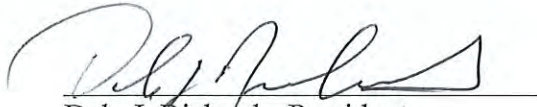
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MANAGER'S
REPORT

No report was presented this month.

ADJOURN

Commissioner Siepert, with Commissioner Wille seconding,
adjourned the meeting at 11:17 a.m. Roll call vote, all voted aye.



Dale J. Richards, President



Gerald H. Wille, Secretary

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