

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, AUGUST 11, 2015**

ROLL CALL	Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gehl, Richards, and Siira. Members of the Utility staff in attendance were: General Manager Sullivan, Utility Engineer Pritzlaff, Plant Manager Francis, Distribution Manager Schwartz, and Accounting Supervisor Stenzel.
PREVIOUS MINUTES APPROVED	Minutes of the last regular meeting, held on July 14, 2015, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Wille. Roll call vote, all voted aye.
BMO HARRIS INVESTMENT PRESENTATION	BMO Harris investment representative, Joseph Olson, presented the Utility's investment portfolio performance for Commission and staff review.
TIF DISTRICT FUNDING OPTIONS	Discussion ensued regarding TIF District funding options with City Administrator Jerry Peterson, Utility Commission, and staff. Commissioner Richards, with Commissioner Siepert seconding, made a motion directing staff to further investigate the synergies of providing financial benefits for the City and Water and Sewer Utility combined. Roll call vote, all voted aye.
PROJECT PAYMENT APPROVALS	Commissioner Richards, with Commissioner Wille seconding, made the motion to approve the project payment for the Cedar Hills Water Main Relay (Project 14102) to UPI LLC in the amount of \$334,548.43. Roll call vote, all voted aye. Commissioner Richards, with Commissioner Wille seconding, made the motion to approve the project payment for the 27 th Street Hydrant Relocations and Water Main Relay (Project 15101) to MJ Construction in the amount of \$80,730.00. Roll call vote, all voted aye.
VOUCHER APPROVAL	Vouchers incurred during July totaled \$844,522.49. Commissioner Wille, with Commissioner Gehl seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
UTILITY INVESTMENTS	Accounting Supervisor Stenzel reported utility investments as of July 2015. A copy of the report is on file.
FINANCIAL STATEMENTS	Accounting Supervisor Stenzel presented the six-month financial statements for Commission review.

08-11-15

ALDERMANIC
OPERATIONS
REPORT

Alderman Gehl updated the Commission and staff on July operations occurring in the City.

PLANT
OPERATIONS
REPORT

Plant Manager Francis reported plant operations during July 2015. A copy of the report is on file.

DISTRIBUTION
OPERATIONS
REPORT

Distribution Manager Schwartz reported distribution operations during July 2015. A copy of the report is on file.

ADMINISTRATIVE
OPERATIONS
REPORT

Accounting Supervisor Stenzel reported administrative operations during July 2015. A copy of the report is on file.

ENGINEERING
OPERATIONS
REPORT

Utility Engineer Pritzlaff reported engineering operations during July 2015. A copy of the report is on file.

MANAGER'S
REPORT

General Manager Sullivan informed the Commission that we have received a Notice of Investigation from the Public Service Commission for the construction authorization for the Chlorine Contact Tank Compliance Project.

General Manager Sullivan will attend the Waukesha public hearings the week of August 17.

General Manager Sullivan reminded the Commission and staff that the September Commission meeting has been rescheduled to September 15, 2015.

PROJECT
APPROVALS

Project 15054 - Southfield II Water Main Extension:
Commissioner Richards, with Commissioner Siepert seconding, made the motion to approve the developer-funded Southfield Apartment water main extension. Roll call vote, all voted aye.

MISCELLANEOUS
MATTERS

Amendment to Strand General Service Agreement:
Commissioner Wille, with Commissioner Gehl seconding, made the motion to authorize the Utility Engineer to amend the existing professional services agreement with Strand Associates, Inc. for providing general water system consulting services in the not to exceed amount of \$50,000.00. Roll call vote, all voted aye.

ADJOURN

Commissioner Siepert, with Commissioner Wille seconding, adjourned the meeting at 12:04 pm. Roll call vote, all voted aye.

Edward G. Siira, Chairman

9-15-15

Gerald H. Wille, Secretary

08-11-15